

Microsoft Customer License Verification for Upgrade Installation Services for Microsoft Windows Operating System Software by Third Parties

The purpose of this document is to verify that the Microsoft Volume Licensing customer identified below ("Customer") is properly licensed for the Microsoft Windows operating system software which is to be installed on Customer's computers.

As a Volume Licensing Customer, you may use upgrade installation services offered by computer manufacturers, or resellers, to have computers pre-installed or "imaged" with Microsoft Windows operating system software licensed under a Volume Licensing agreement. Microsoft Volume Licensing offers only upgrade licenses for Windows operating system software. You must have a separate full license for Windows operating system software ("Base License") to qualify each computer for Volume Licensing upgrade software.

This verification form must be completed by the Customer and provided to the company performing installation prior to receiving the upgrade installation services.

Instructions

Please complete and sign this form and provide a completed copy to the company providing the upgrade installation service. As an alternative to signing this form, you may attach copies of the Signature Form from your Microsoft Volume Licensing Agreement applicable to the Microsoft Windows operating system upgrade software being installed. It is recommended that you keep a copy for your records.

Questions?

- a. How to fill out this form — please contact the company performing upgrade installation services.
 - (i) More information, including this form, is available here: <http://www.microsoft.com/licensing/existing-customers/fulfillment.aspx>.
- b. About your Volume Licensing Agreement — please contact your Microsoft Volume Licensing account manager.
 - (i) For details about the Microsoft Volume Licensing requirements for Microsoft Windows operating system software, please see the Product Terms or find details about "Qualifying Operating Systems" for Volume Licensing here: <http://www.microsoft.com/en-us/Licensing/product-licensing/windows10.aspx>.

Customer's name (complete legal name of licensed entity):

Customer's Microsoft Volume Licensing Agreement number(s):

Name of computer manufacturer:

Name of party imaging or installing the software (e.g. computer manufacturer or reseller):

Location of imaging/installation (specify city, state or province, and country):

Number of computers being imaged:

Please check the applicable boxes in the Base License and Upgrade Software columns in the table below.

Volume Licensing Agreement	Base License (Validate qualifying Windows operating system in Volume Licensing Product Terms)	Upgrade Software
Volume Licensing Agreement (Commercial, Government) (e.g., Select, Enterprise, Open)	<input type="checkbox"/> Windows 10 Pro	<input type="checkbox"/> Windows 10 Enterprise*
	<input type="checkbox"/> Windows 8.1 Pro	<input type="checkbox"/> Windows 10 Pro
	<input type="checkbox"/> Windows 8 Pro	<input type="checkbox"/> Windows 8.1 Pro
	<input type="checkbox"/> Windows 7 Professional	<input type="checkbox"/> Windows 8.1 Enterprise
	<input type="checkbox"/> Windows 7 Ultimate	<input type="checkbox"/> Windows 8 Pro
	<input type="checkbox"/> Other (please specify):	<input type="checkbox"/> Windows 8 Enterprise
		<input type="checkbox"/> Windows 7 Professional
		<input type="checkbox"/> Windows 7 Enterprise <input type="checkbox"/> Other (please specify):
Volume Licensing Agreement (Campus, School, Academic Select, Academic Open)	<input type="checkbox"/> Windows 10 Pro	*Includes Windows 10 Enterprise LTSB or Windows 10 Enterprise CB/CBB. Customers with Academic Agreements only have the right to install the following editions of Windows 10: Windows 10 Enterprise LTSB or Windows 10 Education.
	<input type="checkbox"/> Windows 10 Home	
	<input type="checkbox"/> Windows 8.1	
	<input type="checkbox"/> Windows 8.1 Pro	
	<input type="checkbox"/> Windows 8	
	<input type="checkbox"/> Windows 8 Pro	
	<input type="checkbox"/> Windows 7 Starter (Subject to hardware requirements)	
	<input type="checkbox"/> Windows 7 Home Basic (EM Only)	
	<input type="checkbox"/> Windows 7 Home Premium	
	<input type="checkbox"/> Windows 7 Professional	
	<input type="checkbox"/> Windows Ultimate	
<input type="checkbox"/> Other (please specify):		

As a representative of the Customer, to the best of my knowledge, the information above is true and correct.

<p>Name:</p> <p>Signature _____</p> <p>Title:</p> <p>Company name:</p> <p>Date:</p>
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